# EDUARDO SOTO

Miami, FL • (754) 281-8688 • eduardo@edudata.tech

edudata.tech • www.linkedin.com/in/eduardo-soto-

## SUMMARY

Data analytics student (MIS & Business Analytics) skilled in SQL, Python, Tableau and Excel. Builds clean datasets and clear dashboards to turn business questions into actionable insights.

## SKILLS & CERTIFICATIONS

SQL (MySQL) • Python (Pandas, NumPy) • R • Tableau • Excel (PivotTables, XLOOKUP, Charts, Forecast)

Data: Cleaning, EDA, Regression, Forecasting • Business: Microsoft 365

Certifications: Google Data Analytics (In Progress, 2025); Accounting Tech Specialist; Business Operations Specialist

Languages: English (Fluent), Spanish (Fluent)

## PROJECTS

**Football Analytics Dashboard (Tableau) – Independent Project**

• Cleaned and transformed public football datasets (FBRef) directly in Tableau for analysis

• Built an interactive dashboard highlighting shooting metrics and possession trends, with a simple forecasting model

• Applied data visualization best practices to surface KPIs and communicate insights to non-technical audiences

## EXPERIENCE

**Orion Systems Integration – Davie, FL**

IT Support Intern | Jun 2024 - Aug 2024

• Created bootable USBs (Hiren's BootCD, Rufus) to accelerate system recovery and setup

• Cloned/migrated hard drives to streamline upgrades and backups while maintaining data integrity

• Configured and troubleshoot routers & switches; assigned IP addresses to optimize network functionality

• Monitored and updated antivirus; ran diagnostics (Malwarebytes, CCleaner) to improve performance and security

**Kelly Education – Broward County, FL**

Substitute Teacher | Aug 2025 – Present

• Managed classrooms of 20-30 students across multiple grade levels; maintained continuity of instruction

• Adapted quickly to new subjects and school procedures while following lesson plans

• Communicated with staff to ensure smooth transitions and accurate attendance/records

**Primark – Sunrise, FL**

Retail Assistant | May 2021 – Sep 2025

• Adapted across 15 different departments; supported peak operations during 50% over-capacity holiday seasons

• Partnered with management to streamline processes, contributing to a 15% efficiency improvement in 2023

• Trained and mentored new hires every 3 months on store processes and standards

## EDUCATION

**Florida International University (FIU) – Miami, FL**

BBA, Double Major: Information Systems & Business Analytics | Expected Dec 2025 | GPA: 3.5

**Broward College – Davie, FL**

A.A., Management Information Systems | Dec 2023 | Cum Laude | GPA: 3.5