

EDUARDO SOTO

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SUMMARY

Data analytics student (MIS & Business Analytics) skilled in SQL, Python, Tableau and Excel. Builds clean datasets and clear dashboards to turn business questions into actionable insights.

SKILLS & CERTIFICATIONS

SQL (MySQL) • Python (Pandas, NumPy) • R • Tableau • Excel (PivotTables, XLOOKUP, Charts, Forecast)

Data: Cleaning, EDA, Regression, Forecasting • Business: Microsoft 365

Certifications: Google Data Analytics; Accounting Tech Specialist; Business Operations Specialist

Languages: English (Fluent), Spanish (Fluent)

PROJECTS

Football Analytics Dashboard (Tableau) – Independent Project

- Cleaned and transformed public football datasets (FBRef) directly in Tableau for analysis
- Built an interactive dashboard highlighting shooting metrics and possession trends, with a simple forecasting model
- Applied data visualization best practices to surface KPIs and communicate insights to non-technical audiences

EXPERIENCE

Orion Systems Integration – Davie, FL

IT Support Intern | Jun 2024 - Aug 2024

- Created bootable USBs (Hiren's BootCD, Rufus) to accelerate system recovery and setup
- Cloned/migrated hard drives to streamline upgrades and backups while maintaining data integrity
- Configured and troubleshooted routers & switches; assigned IP addresses to optimize network functionality
- Monitored and updated antivirus; ran diagnostics (Malwarebytes, CCleaner) to improve performance and security

Kelly Education – Broward County, FL

Substitute Teacher | Aug 2025 – Present

- Managed classrooms of 20-30 students across multiple grade levels; maintained continuity of instruction
- Adapted quickly to new subjects and school procedures while following lesson plans
- Communicated with staff to ensure smooth transitions and accurate attendance/records

Primark – Sunrise, FL

Retail Assistant | May 2021 – Sep 2025

- Adapted across 15 different departments; supported peak operations during 50% over-capacity holiday seasons
- Partnered with management to streamline processes, contributing to a 15% efficiency improvement in 2023
- Trained and mentored new hires every 3 months on store processes and standards

EDUCATION

Florida International University (FIU) – Miami, FL

BBA, Double Major: Information Systems & Business Analytics | Expected Dec 2025 | GPA: 3.5

Broward College – Davie, FL

A.A., Management Information Systems | Dec 2023 | Cum Laude | GPA: 3.5